# **CODE OF ETHICS**



Routt County United Way

#### **Personal and Professional Integrity**

We strive to meet the highest standards of performance, quality, service and achievement in working towards our mission.

### Accountability

We promote good stewardship of Routt County United Way resources, including contributions that are used to pay operating expenses. We refrain from using any organizational resources for non-Routt County United Way purposes.

## **Solicitations and Voluntary Giving**

We promote voluntary giving in dealing with donors and we refrain from any use of coercion in fundraising activities.

## **Diversity and Equal Opportunity**

Routt County United Way is an equal opportunity employer and is committed to the principle of diversity.

#### **Conflicts of Interest**

We avoid any conflict of interest or the appearance of a conflict of interest which could tarnish the reputation of Routt County United Way as well as undermined the public's trust in all United Way organizations.

## **Confidentiality and Privacy**

Confidentiality is a hallmark of professionalism. We therefore, will ensure that all information, which is confidential, privileged or nonpublic, is not disclosed inappropriately. Specifically, information about the organization, its donors, employees, member agencies and programs, and clients shall be kept confidential except as it is necessary to release such information to Volunteer/ Staff of United Way as required to conduct the business of United Way.

#### Nondiscrimination

The Board of Directors, officers, committee members, employees and all persons and organizations served by this corporation shall be selected entirely on a non-discriminatory basis with respect to age, gender, race, religion, national origin, physical, mental ability or sexual orientation.